

## The Wilnecote School: Policy statement on provider access

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil entitlement

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

### Management of provider access requests

#### Procedure

A provider wishing to request access should contact Simon Adams, Deputy Head, Telephone: 01827 831300; Email: [sadams@wilnecotehighschool.org](mailto:sadams@wilnecotehighschool.org)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year/Key Stage	Autumn Term	Spring Term	Summer Term
Year 7			Launch START careers Programme in assembly and lesson /Form Time.
Year 8			Launch START careers Programme in assembly and lesson /Form Time.
Year 9		Options Evening with Careers Resources	Launch START careers Programme in assembly and lesson /Form Time.
Year 10		Careers Interest Survey.	Launch START careers Programme Form Time.

		<p>Work experience assembly and briefing from Work Experience Support Services</p> <p>Practice Interviews Thursday 11<sup>th</sup> April 2019</p> <p>Curriculum Vitae workshop</p>	<p>Work Experience 8<sup>th</sup> – 12<sup>th</sup> July 2019</p>
Year 11	<p>Assembly – opportunities at 16</p> <p>E.g. local college, sixth form and apprenticeship provider.</p>	<p>National Citizenship Assembly</p> <p>Offer to take part in Practice Interviews Thursday 11<sup>th</sup> April 2019</p>	<p>Launch START careers Programme in assembly and lesson /Form Time.</p>

Please speak to our Careers Team by telephone or email to identify the most suitable opportunity for you.

Careers Team – Email: [careers@wilnecotehighschool.org](mailto:careers@wilnecotehighschool.org), Telephone: 01827 831300

### **Link for 2019-20 Career Plan (to be added)**

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support the provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader and or a member of their team.

Providers are welcome to leave a copy of their prospectus or relevant course literature for the Careers Office/Resource Centre/Library, which is managed by the careers leader

### **Approval and review**

**Approved: May 2019 by Governors at LGB**

**Next review: May 2020**

**Signed:**

**Mike Howell. Chair of Governors  
Sian Hartle. Head teacher**